

CAUSE NO. \_\_\_\_\_

IN THE  ESTATE  GUARDIANSHIP § IN THE COUNTY COURT  
OF §  
§ AT LAW NO. \_\_\_\_\_  
§  
§ HUNT COUNTY, TEXAS

**STATEMENT OF SERVICES AND EXPENSES BY AD LITEM**

On this day personally appeared, \_\_\_\_\_, in the above referenced matter who swears and affirms:

1. *I was appointed on the above referenced case as:*

*Attorney Ad Litem*  *Guardian Ad Litem.*

2. *I am an attorney licensed to practice law in the State of Texas. I have performed all of the services required of me with due diligence. I am familiar with reasonable and customary fees charged by attorneys in such matters and based on my experience and training, the compensation and expenses claimed herein were reasonable and necessary to provide effective assistance of counsel. I therefore request the following fees and expenses for my services.*

a. *Ad Litem Fee:* \$ \_\_\_\_\_  
( *Flat Fee* or  \_\_\_\_\_ *hours billed at \$ \_\_\_\_\_*)

b. *Expenses and reimbursements:* \$ \_\_\_\_\_

**TOTAL:** \$ \_\_\_\_\_

3. *I understand if my total fee exceeds \$550 I must attach hereto as "Exhibit A" an itemized statement and explanation of all fees incurred relative to my services as Ad Litem.*

4. *I understand if I have any expenses and/or reimbursements, I must attach hereto as "Exhibit B" an itemized statement and explanation of all expenses and/or reimbursements incurred relative to my services as Ad Litem.*

Respectfully submitted,

\_\_\_\_\_

State Bar No.

Phone:

Email:

Address:

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**ORDER APPROVING AD LITEM FEES,  
AUTHORIZING PAYMENT & DISCHARGING ATTORNEY AD LITEM**

On this day the Court considered the *Statement of Services and Expenses by Ad Litem* submitted by:

\_\_\_\_\_,  Attorney Ad Litem  Guardian Ad Litem.

The **COURT FINDS** the requested fee and expenses listed below are reasonable and necessary and that this request should be granted:

*Ad Litem Fee:* \$ \_\_\_\_\_  
*Expenses and reimbursements:* \$ \_\_\_\_\_  
**TOTAL:** \$ \_\_\_\_\_

**IT IS THEREFORE ORDERED** that the fees and expenses are approved and taxed as costs in this case and that payment of the **TOTAL** listed above shall be made within thirty (30) days of this Order to the appointee:

- from the Attorney Ad Litem Deposit pursuant to the Court's *Administrative Order Regarding Security for Attorney Ad Litem Costs*.  
If the amount ordered above exceeds the Attorney Ad Litem Deposit, the remaining balance shall be paid by  the personal representative from funds of the estate or  \_\_\_\_\_.
- by the personal representative from funds of the estate;
- by the Treasurer of Hunt County from county funds;
- by the Applicant; or
- other:

**IT IS FURTHER ORDERED, ADJUDGED AND DECREED** that this appointment is terminated, and the Ad Litem named herein is discharged in this cause and the clerk **SHALL** remove the Ad Litem's name from the case manager system as an active Ad Litem in this cause.

SIGNED ON \_\_\_\_\_.

\_\_\_\_\_  
**PRESIDING JUDGE**